EXECUTIVE COUNCIL
Eighteenth Ordinary Session
27 - 31 January 2011
Addis Ababa, ETHIOPIA

BC/OLC/13.13/2010
Original : English

A GUIDE TO THE ELECTRONIC VOTING SYSTEM
ABOUT SCYTL – System Provider

SCYTL is one of the leaders in the development of secure solutions for electoral modernization.

Created by Dr Riera, SCYTL is one of the prestigious IT companies based in Spain.

SCYTL has customers both in the private and public sectors (e.g., governments in Spain, France, Austria, Switzerland, United Kingdom, USA, Finland, Philippines, Argentina, and Australia).

THE SOFTWARE- SYSTEM ELECT PLUS
The System of ELECT PLUS contains the software, the base station and the keypad.

The base station connects the keypad to the software.

The software makes all the processing and displays the results.

The Keypad is the most important component in the voting process.

NOTES FOR USING THE KEYPAD

1. To switch on the keypad, please press the ON/OFF button

2. Once the keypad is on, please familiarize yourself with the keys on the keypad especially the numbers, the “STAR BUTTON”, the “SEND BUTTON”, and the “DELETE BUTTON”

3. You will be asked to Log In (connect) at some point by the Polling Officer. To log in (connect), please press 5 and then press the “SEND BUTTON”. The words “received” will be displayed on the keypad. It means you are now connected to the system.

4. The Numbers: To select a candidate of your choice, please press the number associated with the candidate of your choice. For example;

<table>
<thead>
<tr>
<th>Name</th>
<th>Gender</th>
<th>Country</th>
<th>Region</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Anne JOJO</td>
<td>F</td>
<td>A</td>
<td>East</td>
</tr>
<tr>
<td>Mr. Abdul SALAM</td>
<td>M</td>
<td>B</td>
<td>North</td>
</tr>
<tr>
<td>Ms. Mary OYO</td>
<td>F</td>
<td>C</td>
<td>Central</td>
</tr>
</tbody>
</table>
a) If your choice is Ms. Mary OYO, please press 3 on the keypad, to vote for Mr. Abdul SALAM press 2, and to vote for Ms Anne JOJO press 1.

b) After you have pressed the number of your choice, if there is only one (1) vacancy to be filled, please press the “SEND BUTTON”. The words “received” will be displayed on the keypad. It means your vote has now been recorded in the system.

c) However, if there is more than one vacancy to be filled, DO NOT press “THE SEND BUTTON” at this point.

d) Where there is more than one vacancy to be filled, please press the “STAR BUTTON” after the first number of your choice in paragraph (a). See 5 below.

5. The “STAR BUTTON”: The “STAR BUTTON” is used only when there is more than one vacancy to be filled. The “STAR BUTTON” is used to separate the numbers of your choice. For example, if there are five (5) vacancies to be filled, you should vote by pressing the numbers of the five (5) candidates separated by a “STAR” e.g. 1*5*2*7*3 and then press the “SEND BUTTON”. The words “received” will be displayed on the keypad.

6. Please always wait for the instructions from the Poling Officer. The keypad will display “SYSTEM IDLE” if the time for voting has not been announced.

7. When the Polling Officer has announced the time for voting, the words “PLEASE VOTE” will be displayed on the keypad.

8. Vote in accordance with the instructions above.
9. To cancel a choice that you have made but before you have pressed the “SEND BUTTON”, please press the “DELETE BUTTON” (shown as DEL on the keypad) 

10. If you would like to change your choices after you have already pressed the “SEND BUTTON”, just vote again and the later vote will replace the earlier vote automatically.

11. You cannot vote for one candidate more than ONCE. The system will only record one vote for the candidate and the other votes will be invalid.

12. All invalid votes will not be recorded in the system.

13. If you vote for more than the required number of candidates, the system will only record the required number of candidates and the other votes will be invalid.

IMPORTANT POINTS TO REMEMBER

1) Follow the instructions of the Polling Officer carefully

2) To vote for a candidate, press the number associated with the candidate of your choice

3) Please check if your keypad is displaying the words “received” after you have voted (after pressing the “SEND BUTTON”). If the words “received” are not displayed on your keypad, it means that your vote has not been sent. Please vote again. If the words “received” are not being displayed, please ask for another keypad.

4) If the instructions are to vote for n number of candidates, vote for the n number of candidates. If you vote for more than n number of candidates, the names after the n number of candidates will not be recorded.
5) If you vote for a candidate more than once, only one vote will be recorded.

6) All invalid votes will not be recorded and it will be as if the voter has abstained.

7) You can change your vote by just sending again the number (s) of your choice if the poll is not closed.

8) If you need assistance, ask the officers responsible for conducting the elections or the Polling Officer to assist you.

9) There are no automatic time limits in the system. The Polling Officer will be able to close the poll at any time if everyone has voted or to wait for all the members who need more time to finish their voting.

10) Where there are six or more posts to be filled and one (1) or more candidates is represented by double digit figures (e.g. 11, 12, 13, and so on), you will not be able to send all the numbers at the same time. In this regard, if all the candidatures are 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 and your choice of votes are 1, 3, 6, 9, 10 and 11, then you will be required to vote in two parts as follows:

Press ‘1*3*6*9*10’ and Press “SEND”

After the word “Received” has been displayed on the keypad, you start by pressing *11 and Press “SEND” again.